

Memorandum of Understanding

Between Ballyfermot College of Further Education and Evelyn Hone College

The partnership between the colleges will be one of collaboration and co-operation. It is envisaged that it will lead to enhanced learning for students in both colleges and to the development of significant and meaningful links between teachers in the two institutions.

There will be mutual respect and equality of esteem in all joint endeavours between the institutions. Developing the relationship between lecturers/teachers and between students in the two institutions is considered to be of importance.

Communications

Good communications is recognised as a key element in the success of the project. A reciprocal visit by teachers from EHC is considered to be important and BCFE will submit an application in April '08 to Irish Aid for funding for this visit. Good e-mail communication will be established.

The concept and cost of establishing a joint web site in the future will be explored.

Educational Objectives

Initially the colleges will co-operate in the areas of Music and Journalism. In each of these vocational areas a practical product will be devised that can be developed jointly by students of the two colleges

In both colleges new capacities will be developed. Students will learn about each other's culture, music and society. Greater understanding and critical awareness of development and global issues will be generated through the project.

Information about the project will be shared with the staff and students in both colleges.

Sustainability

Each college will ensure that structures are in place to guarantee the continuation of the project if any participating member of the staff leaves.

The project is part of Irish Aid pilot project. BCFE is committed to seeking multi annual funding for the project.

Obligations and Responsibilities

Responsibility for specific areas of the vocational products will be established during the initial visit.

Also mechanism for maintaining the web site, if established, will be agreed by both parties.

It is the responsibility of BCFE to seek funding from Irish Aid for the project.

Reporting and Reviewing

BCFE is responsible for submitting a report, with input from EHC, to Irish Aid by June 2008 on the initial phase of the project.

An agreed schedule for further reviewing and reporting will be established. For the 2008 -2009 period an interim review will take place in December 2008. A final review will take place in May 2009.

Monitoring and Evaluation

Mechanism for monitoring and evaluation of the partnership will be agreed.

Timeline

A timeline, with interim deadlines, for both Colleges will be agreed in relation to the project generally and specifically in relation to the production of the products in the vocational areas.

Financial Issues

The project is funded by Irish Aid. BCFE will have final responsibility for the submission of the financial report to Irish Aid.

Continuation and Expansion

The colleges are committed to evaluating the initial phase of the project and, if successful, exploring ways of developing and expanding the project. Specifically we will explore ways to find funding to facilitate exchange visits by students.

Also developing links between other groups of students in different vocational areas will be explored.

Signed: _____

Sam F. Kangwa
Principal
Evelyn Hone College of Applied
Arts and Commerce

Date: 13th March 2008

Signed: _____

Diarmuid O'Brien
Deputy Principal
Ballyfermot College of
Further Education

Date: 13th March 2008